

**MAHARASHTRA STATE BOARD OF VOCATIONAL EDUCATION EXAMINATION, MUMBAI**

1	Name of Syllabus	<b>Certificate course in Assistant Security man (411155)</b>																																			
2	Max. Nos of Student	25 Students																																			
3	Duration	6 Month																																			
4	Type	Part Time																																			
5	Nos Of Days / Week	6 days																																			
6	Nos Of Hours /Days	4 hrs.																																			
7	Space Required	1) Workshop = 300 sqfeet 2) Class Room = 200 sqfeet ----- TOTAL = 500 sqfeet																																			
8	Entry Qualification	8 <sup>th</sup> Passed																																			
9	Objective Of Syllabus/ introduction	After completing the course, the trainee will be able to oversee and cater to security requirements of an event or a conference. Attain competence to organize and supervisor security requirement of an industrial / commercial establishment																																			
10	Employment Opportunity	May get job in Establishment																																			
11	Teacher's Qualification	Diploma/Certificate in concern subject																																			
12	Training System	<b>Training System Per Week</b> <table border="1"> <tr> <td>Theory</td> <td>Practical</td> <td>Total</td> </tr> <tr> <td align="center">06 hrs</td> <td align="center">18 hrs</td> <td align="center">24 hrs</td> </tr> </table>	Theory	Practical	Total	06 hrs	18 hrs	24 hrs																													
Theory	Practical	Total																																			
06 hrs	18 hrs	24 hrs																																			
13	Exam. System	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Paper Code</th> <th>Name of Subject</th> <th>TH/PR</th> <th>Hours</th> <th>Max. Marks</th> <th>Mini. Marks</th> </tr> </thead> <tbody> <tr> <td align="center">1</td> <td align="center"><b>41115511</b></td> <td align="center">Security</td> <td align="center">TH-I</td> <td align="center">3 Hrs</td> <td align="center">100</td> <td align="center">35</td> </tr> <tr> <td align="center">2</td> <td align="center"><b>41115521</b></td> <td align="center">Personal Security</td> <td align="center">PR-I</td> <td align="center">3 Hrs</td> <td align="center">100</td> <td align="center">50</td> </tr> <tr> <td align="center">3</td> <td align="center"><b>41115522</b></td> <td align="center">Industrial Security</td> <td align="center">PR-II</td> <td align="center">6 Hrs</td> <td align="center">200</td> <td align="center">100</td> </tr> <tr> <td></td> <td></td> <td align="center"><b>TOTAL</b></td> <td></td> <td></td> <td align="center"><b>400</b></td> <td align="center"><b>185</b></td> </tr> </tbody> </table>	Sr. No.	Paper Code	Name of Subject	TH/PR	Hours	Max. Marks	Mini. Marks	1	<b>41115511</b>	Security	TH-I	3 Hrs	100	35	2	<b>41115521</b>	Personal Security	PR-I	3 Hrs	100	50	3	<b>41115522</b>	Industrial Security	PR-II	6 Hrs	200	100			<b>TOTAL</b>			<b>400</b>	<b>185</b>
Sr. No.	Paper Code	Name of Subject	TH/PR	Hours	Max. Marks	Mini. Marks																															
1	<b>41115511</b>	Security	TH-I	3 Hrs	100	35																															
2	<b>41115521</b>	Personal Security	PR-I	3 Hrs	100	50																															
3	<b>41115522</b>	Industrial Security	PR-II	6 Hrs	200	100																															
		<b>TOTAL</b>			<b>400</b>	<b>185</b>																															

## **Theory (Security)**

1. Physical Fitness Exercises Endurance Practice Proper Wearing of Dress Saluting/Greeting Proper Body Movements and Basics of Marching Un-armed Combat
2. Fundamentals of Security Skills/Practices: (Practical Field Demonstrations)
  - i) Access Control/Frisking
  - ii) Anti-sabotage Checking
  - iii) Cordoning and Sealing
  - iv) Surveillance
  - v) Body Search, Premises Search and Area Search.
  - vi) Handling and Operating Basic Fire-fighting Equipments.
  - vii) Close quarter combat Techniques.
  - viii) Cordoning and Providing Security Cover to a Threatened Person in Crowded Places.
  - ix) Handling and Operation of Wireless Communication Equipments
3. Fundamental of Security Skill Practices:-
4. Access Control / Frisking
5. Anti-Sabotage checking
6. Evacuation
7. Identification of IEDS / explosives / narcotics
8. Cordoning and providing Security cover
9. Handling and operating Basic Fire Fighting Equipment.

## **Practical No-1 (Personal Security)**

- 1) Duties and Responsibilities of a Personal Security Guard.
- 2) Basic Imperatives of Proximate Security.
- 3) Attitudinal Shaping-up of a Personal Security Guard.
- 4) Acquaintance with different Security Gadgets/Mechanisms.
- 5) Sensitization about Threat Potential from different quarters in different situations.
- 6) Orientation about Pre-emptive/ Preventive Personal Security Measures.
- 7) Manners and Courtesies required to be observed by a Personal Security Guard.
- 8) Role of a Personal Security Guard in Crisis/Emergency situations.
- 9) Co-ordinative role of a Personal Security Guard.
- 10) Understanding the Personal Attributes of the Protectee and Harmonization of the same with Security Imperatives.
- 11) Cautionary and Advisory Role of a Personal Security Guard.
- 12) Professional Ethics and Commitments of a Personal Security Guard.
- 13) Brief case studies of Important Incidents having Security Implications:-

## **Practical No-2 (Industrial Security)**

1. Historical perspective of Security
2. Principles of Industrial Security
3. Organization of Industry
4. Security of Personnel, Material & Information
5. Physical Security
6. Problems of Industrial Security
7. Org and Duties of Industrial Security Force
8. Prevention of Fire in the Industry
9. Planning for Security
10. Documentation in Industrial Security & Safety
11. Investigation, Industrial Unrest, Sabotage and Bomb Threat in Industry.
12. Electronics in Industrial Security
13. Industrial Labour & Laws
14. Liaison with civil Police
15. Role of Security personnel in planning and site selection for events / conference.
16. Logistic back-up for security and regulatory arrangements for mega – events.
17. Disaster Planning & Emergency Control
18. Hotel Security
19. Bank Security
20. Medical First – Aid
21. Fire Fighting – Classes of Fire, Basic fire prevention & protection, Fire Fighting Equipment
22. Electronic Security and Surveillance- electronic access and monitoring
23. Communication Skills
24. Environment Awareness Post – retirement

### **LIST OF TOOLS AND EQUIPMENT**

1. Anti-sabotage checking gadgetry
2. Metal detector
3. Bullet proof jacket
4. Blast resistant security contraception
5. Personal and parcel search equipment
6. Electric and electronic security devices
7. Monitoring system
8. Explosives
9. Gun and revolver
10. Training Ground
11. Gymnasium
12. Area cordoning off and sealing equipment
13. Hand-held metal detector
14. Door- frame metal detector
15. Fire- Fighting equipment
16. Wireless communication equipment
17. Surveillance System – CCTV/ Video Cameras
18. First – Aid Equipment
19. Computer
20. X-ray monitoring machine